

Family Fun Day Check List- 2015

Parade	Contacted	Confirmed	Assigned
Parade Permit	Done	Done	Frank
CE Fire Chief to notify Other FD			Frank
Costumed Characters	See below		
Oakie	Done	Not Available	Frank
Red Claws Crusher	Done	Done	Frank
Salty Pete	Done		Frank
Slugger	Done		Frank
Bean Bootmobile	Done	Not available.	Frank
Otto the Moose	Done	Done	Karen
Marching Bands	Done	Done	Frank
Scout Color Guard			Frank
Other Floats, Tractors, Etc			
Jim Dandy Unicyclists	Done	Done	Karen
Parade Trophies and Ribbons			Frank
USCG	Done		Frank
Antique Cars			All
CELL			
Parade Rules Distributed to CELL plus others.			Frank/Rich
Parade Marshal selected + ride			We will pick
Publicize parade and theme: courier, school website, Cape Business Alliance.			Karen

Opening Events of the Day			
Opening Remarks			
Star Spangled Banner singer			Karen
Marching Band Play	Done	Done	Frank
General			
Park Permissions	Done	Done	Frank
Porta-Potties – Bob Malley, PWD			Frank
Parking– Bob Malley, PWD			Frank
Event Schedule	Done	Done	Frank
Weather Call (What Day?)			
Participant layout map			To be done at 5/19/15 meeting
Publicity			
Newspaper Articles (Courier, Current, Forecaster)			Karen
Town Website			?
Transfer Station Marquee			Rose
Street Signs – Bob Malley, PWD			Lauren will touch up
School Annncmt/Flyers			Karen and Sandra
Courier Ad			Karen
Games			
Kid Events (4Sq, Water Balloon Toss, etc)			

Games			
4 Man Bungee	Done	Done	Frank
Climbing Wall	Done	Done	Frank
Hot Air Balloon / ReMax 9-11 AM			Steve
Moonbounce			
Obstacle Inflatable (1)			
Inflatable (2)			not needed
Face Painting	Done	Done	Frank
Petting Zoo	Done	Done	Frank
Party Palooga (Balloon animals)	Done	Done	Frank
Entertainment			
Music System	Done	Done	Frank
Stage and Canopy	in process		Frank
Plywood Stage	?		not needed
Boy Scout Tent	?		not needed
Don Campbell	Done	Done	Jean
Others	?		No
Bands Nate Perry/Steel Drum	?		No
Gymnasts	?		No
Mad Science	Done	Done	Karen
Vendors			
Email previous and new vendors to see if coming	Done	Some	Rich
Contracts Out			Rich
Artisans			

Contracts Out			Rose
Dog Show			
Flyers / Publicity			Karen
Prizes			
Fun Run			
Staffing			
Course			
Foam Machine			
Evening Events			
Food Vendors			
Casco Bay Concert Band	Done	Done	Jean
CEHS Alumni Band			Cancel
Fireworks			

